

**Dollar Academy Parents' Association**  
**Monday 23rd January 2023**

**Minutes of The Meeting**

**Present:**

Elizabeth Porter (Chair)	Lorna Cameron (Secretary)
Sheena Hall	Simon Burbury (Deputy Rector)
Ben McCosh	Angela King
Marie Munday	Craig Anderson
Sheena Gray (Thrift Shop Convenor)	Mark Bancroft
Pamela Corsar	Rhona Nataraja
Shona Waddell	Morven Cadell
Claire Johnstone	Oliver Pearce
	Clare Seeruttun

Apologies received from Suzanne Edmond and Claire Silcock

**1. Introduction, welcome**

Elizabeth welcomed everyone to the meeting.

**2. Minutes of the last meeting**

Minutes of the last meeting (November 7th 2022) were reviewed and accepted with one change being Sheena Gray as Thrift Shop Convener not Elizabeth Porter

**3. Matters arising**

- Minutes from the Meeting of 7<sup>th</sup> November can now be put on the website.
- Charities Committee (CC) – calendar of events to be published. It was noted by Simon that this is difficult as it is student led and often last minute. Simon to speak to the head of CC.

**4. Updates**

**Chairman's Report (Elizabeth)**

**Q&A with Rector**

- Informal meeting held in November on Futures Institute with a number of attendees from DAPA present. Elizabeth asked about the outputs from this and the next steps regarding how DAPA can help with the communication to parents.
- A second meeting needed for more discussion and output agreements
- Focus still on fundraising at this stage
- Request for members present at meeting to provide detail on discussion from session and Simon/Jenny Shillady to formalise answers for publication

Elizabeth stepping away from Thrift Shop at Easter to coincide with her son leaving Dollar in the summer.



Need to update webpage to ensure it provide updates, photographs, names of new members and events. Angela King agreed to help with this.

### **Governors Report (Oli)**

- Oli advised he starts a new job on 1<sup>st</sup> March as Bursar at Ardvreck School. No issues were raised with DAPA members for him to remain on the committee and as a Parent Governor
- As at November 2022, pupil numbers higher than ever @ 1,360
- Exam results were good with both congratulations passed on to both pupils and teachers
- With the ongoing industrial action of teachers, reassurance given that there will be no dispute or action from the teaching body at the academy
- Next BoG meeting scheduled for 25<sup>th</sup> January 2023

### **Treasurer and Thrift Shop update,**

- The Thrift Shop has the grand total of £19,940.82 in its bank account
- £5,700 donated for the purchase of streaming/internet broadcast equipment and £750 donated for books, have still to be paid to the school. We are awaiting invoices.
- £2,070 to pay out on accounts for 80% of sales
- Total unrestricted balance is £8,525
- The Thrift Shop has been open 15 days so far this school year and has taken £13,376 in sales

Question was asked as to how the funding is selected. Simon to discuss with Senior Staff Group and bring some ideas to the next DAPA meeting.

Issue of shelters/lockers raised. This issue is recurring every year and has yet to be successfully resolved. Lockers are available but not utilised by many and bag shelters were built behind boys pavilion but again are not well used by the pupils.

Lack of knowledge on lost property and how to access/view it. Agreed better advertising needed and Simon will issue another update

With roles in Thrift shop changing and new parents helping, question asked regarding documenting processes for smooth transition to new volunteers. This documentation is already in place for most of the processes but some need updating. This will be done before the Easter break.

Would like to hold workshops for new volunteers to explain end to end process of how the shop operates.

## **5. Parent Teacher Meetings**

Simon shared some information on advantages/disadvantages of online parent teacher meetings from a school perspective.

The committee agreed a hybrid approach feels right.

Prep school parents raised the fact they like to see the classroom and speak directly to teachers.



## 6. AOB

- Jingle Mingle was held in December and it was a good night. Despite high numbers registering for it, disappointing turnout on the night from both parents and school community.
- A great deal of organising goes into holding this event so might need to consider asking parents to pay in advance in future
- Bank holiday on 8<sup>th</sup> May confirmed for The King's Coronation
- DAPA support requirements – looking for a calendar of events requiring DAPA support so we can get these dates into our diaries e.g. transition day, coffee mornings, sponsored walk (date to be held 20<sup>th</sup> June 2023)
- Robin Pyper (the new Deputy Rector) will take over from Simon after the summer.

## 7. Date of next meeting

The next committee meeting will be held in April 2023.

The meeting closed at 2100 hrs.

### Membership

Ben McCosh (on 2021 off 2024)

Suzanne Edmond (on 2019, off 2023)

Claire Silcock (on 2019, off 2023)

Elizabeth Porter (on 2020, off 2023)

Oli Pearce (on 2020, off 2023)

Lorna Cameron (on 2020, off 2023)

Morven Cadell (on 2020, off 2023)

Pamela Corsar (on 2021, off 2024)

Marie Munday (on 2022, off 2025)

Clare Seeruttun (on 2022, off 2025)

Sheena Gray (on 2022, off 2025)

Sheena Hall (on 2022, off 2025)

Laura Crouch (on 2022, off 2025)

Craig Anderson (on 2022, off 2025)

Tony Mills (on 2022, off 2025)

Clare Johnstone (on 2023)

Shona Waddell (on 2021, off 2024)

Mark Bancroft (on 2021, off 2024)

Lesley Shepherd (on 2022, off 2025)

Angela King (on 2022, off 2025)

### Co-opted member

Rhona Nataraja (on 2022)

