



DOLLAR
ACADEMY

AFTER SCHOOL CARE CLUB INFORMATION SESSION 2023 - 2024



VENUE

The After School Care Club is located in the Prep School and is open to all pupils in the Prep School.

HOURS OF CARE

Prep 1 (AUG - SEPT only), (2.40 - 3.15pm) £6.60.

Prep 1-5 Session 1 (3.15 - 4.30pm) £11.25.

Prep 1-5 Session 2 (4.30 - 5.30pm) £11.25.

The Club operates as two Sessions so children attending an after school co-curricular activity, and then coming to the Club, are charged only for the session they are at the Club. There is no reduction for early collection.

STAFFING

Mrs Kathleen Bunyan	After School Club Co-ordinator
Mrs Sandra Smith	Assistant

REGISTRATION

No child may attend without enrolment and registration forms being completed and a registration fee paid.

Current registration fee £30 per child.

CHARGES and PAYMENT

Registration Fee (New to After School Club)	£30
Early Session	£6.60
Charge per session	£11.25

Charges will be added to the fee account.

If you would like your child to attend, please complete this [After School Club Form](#)

COLLECTION PROCEDURES

We appreciate that road conditions can be variable, but we would ask that every effort is made to collect children on time. A penalty charge may be incurred for significant delays. A phone call to alert us is much appreciated.

SAFETY

The safety of the children is paramount, and the following guidelines are offered for their protection.

Please note that the co-ordinator cannot release a child into the care of an unauthorised person.

Therefore:

- a. If someone other than the Parent/Guardian is to collect the child, the co-ordinator should be notified in advance.
- b. Parents picking up children from the Club are asked to park in the Back Road. After 5pm cars may be brought round to the car park but **not the playground**.

ACTIVITIES

There is a varied programme of activities provided for the children to enjoy after they have finished their homework. Parents are asked to confirm that all homework tasks have been completed and sign reading cards. The children are served juice and biscuits after their homework is finished.