

**Dollar Academy Parents' Association
Annual General Meeting
Tuesday 25th October 2022, 7:30pm
(Face to face/zoom)**

Minutes of The Meeting

Present:

Elizabeth Porter (Chair), Oliver Pearce (Parent Governor), Lorna Cameron (Secretary), Claire Silcock (Treasurer), Ben McCosh, Simon Burbury (School), Morven Cadell, Shona Waddell, Pamela Corsar, Clare Johnstone, Laura Crouch, Mark Bancroft, Craig Anderson, Darcy ?, Douglas Moodie, Emma Bradshaw, Genna Hall, Marie Munday, Nancy Al Jaafari, Rena Philips, Rhona ?, Sheena Hall, Tony Mills, Victoria ?, Juliet Smith, Lesley Shepherd, Peju Deekae, Suzanne Edmond, Calum Porter

1. Introduction, welcome

Elizabeth welcomed everyone to the meeting.

2. Minutes of the last meeting

Minutes of the last AGM meeting were reviewed and accepted. No further matters arising. To be published on the DAPA webpage

3. Updates

3.1 Chairman's report (Elizabeth Porter)

Highlights from the last year include: organisation and hosting of the December 2021 Jingle Mingle, Sports Day refreshment involvement, Coffee Mornings, dining hall visit, FAQ section on website, DAPA webpage update, increased collaborative working with school and encouragement of parents to talk to DAPA

3.2 Thrift Shop and Treasurer Report (Calum Porter Form VI pupil volunteering as part of his DoE Award)

DAPA Accounts

Aug 21 – Jul 22

Opening Amount £11,426

Closing Amount £18,889

Net for year £7,463

Thrift Shop £6,490

DAPA £973 (less £280 honey
£693)

Agreed donations to school £10,000

Owed for Items sold £2,500

Charities Commission Honey sale £280

Restricted Balance : £12,780

Unrestricted for distribution £6,109



Thrift Shop Sales

21/22 Sales Revenue:

£17,578

Not representative of a full year
as closed for re-fit Jan-Mar 22

Recent Sales History:

21/22- £17,578 ↑ 10.5%

20/21- £15,910 ↑ 53%

19/20- £10,408

Factors influencing sales:

- More open days
- Card/Apple pay
- Increased awareness of shop
- Quality of stock
- Current economic climate
- Sustainability
- Refit/Marketing

- 20 Open Days (15 20/21, 15 19/20)
- Closed from Jan-Mar due to renovation
- In excess of 500 volunteering hours (400 in previous years)
- Complete re-vamp of the thrift shop with school branding
- Continued digitalisation of payments and processing system
- 3 DofE award volunteers from the school helping with the running of the Thrift Shop
- 17 active Thrift Shop Volunteers

Information on Thrift shop opening hours can be found on the webpage

Thrift Shop Achievements

- Mass renovation of shop- significant increase of Dollar branding and affiliation to the school
- £10,000 already set aside to fund school projects- audio system and floodlights. Since 2017 we will have donated over £23k to the school for various projects. Over £6k still available for donations from 22/23
- Continued digitalisation of payments and processing system
- 3 DofE award volunteers from the school helping with the running of the Thrift Shop
- Increased Footfall within the shop
- Introduction of drop-off points within the school- increasing the access parents and pupils have to the Thrift Shop
- Larger volunteer force than previous years
- Updated webpage on the school website
- Donation of old style Dollar branded coats to school in Glasgow in area of high deprivation
- Donation of old stock and unsellable stock to charity

3.3 Parent Governor's Report (Oliver Pearce)

Oliver elected as new parent governor in May this year.

He will attend the first meeting in his role in November

Topics will include cost of living crisis, impact of rising heating bills and Futures Institute funding.



4. Proposed changes to the DAPA Constitution

Addition of Vice-Chair position

Increase in number of Committee Members from 12 to 20

Chair

Vice Chair

Secretary

Treasurer

Thrift Shop Convener

Parent Governor

14 ordinary members

Currently all Office Bearers have to have been an ordinary committee member for 1 session. There will no longer be a requirement for this except for the following positions:

Chair

Vice-Chair

Parent Governor

Need 50% + 1 (11 in total) attendance to hold meeting and for decision making

Question was asked about wording of who can be involved in DAPA e.g. grandparents. Agreement that wording is inclusive of all and anyone is welcome to join

All changes agreed

5. Election of new members

Chair (currently Elizabeth Porter – off 2023)

Vice-Chair (vacant)

Secretary (currently Lorna Cameron off 2023)

Treasurer (currently Claire Silcock off 2022)

Thrift Shop Representative (currently Elizabeth Porter off 2023)

Parent Governor (currently Oliver Pearce off 2025)

Election of Ordinary Committee members

22/23 committee

7 Office Bearers

8 Up to 14 Ordinary Members

Chair - Elizabeth Porter happy to continue All agreed

Vice-chair – Pamela Corsar (proposed by Oli Pearce and seconded by Ben McCosh)

Secretary - Lorna Cameron to remain in position

Treasurer - Claire Silcock happy to continue for 1 more year

Thrift shop representative – Elizabeth Porter stepping down from this position. Sheena Gray proposed and seconded as has been elected

Rena Philips, Graeme Hutton, Alexander Pirie, Lynne Anderson and Gillian Godfree all stepping down

New members all proposed and seconded as follows:



Sheena Hall, Laura Crouch, Angela King, Marie Munday, Clare Seeretun, Lesley Shepherd, Craig Anderson, Tony Mills, Rhona Nataraja,

Rhona Nataraja joins as a co-opted member to the committee

6. Any Other Business

Points raised include:

- Frequency of meetings – generally 1 a term, more where a social event has been organised
- New members to send contact details to DAPA email address for inclusion in distribution lists and whatsapp group
- Submission of licence for upcoming Jingle Mingle (meeting to be set up to discuss. Date set for Saturday 10th December)
- Calendar of DAPA events – main annual events include Sports Day, Jingle Mingle, Welcome Coffee Morning, Transition/New Starter Day (June), Open Day and Form 1 Parents Evening

Thanks accorded to Simon Burbury for his participation in DAPA. Simon thanked DAPA on behalf of the school. He highlighted the importance of DAPA as a sounding board and giving the school a parents eye view of things

- Rector happy to come along to a future meeting to run a Q & A session on the Futures Institute

7. Date of next meeting

There was no date set for the next AGM. It usually takes place for first or second week after the October break.

The next committee meeting to be organised for a date shortly after this meeting

The meeting closed at 8:40 pm.



Membership

Ben McCosh (on 2021 off 2024)
Suzanne Edmond (on 2019, off 2023)
Claire Silcock (on 2019, off 2023)
Elizabeth Porter (on 2020, off 2023)
Oli Pearce (on 2020, off 2023)
Lorna Cameron (on 2020, off 2023)
Morven Cadell (on 2020, off 2023)
Pamela Corsar (on 2021, off 2024)
Marie Munday (on 2022, off 2025)
Clare Seeruttun (on 2022, off 2025)
Sheena Gray (on 2022, off 2025)
Sheena Hall (on 2022, off 2025)
Laura Crouch (on 2022, off 2025)
Craig Anderson (on 2022, off 2025)
Tony Mills (on 2022, off 2025)
Clare Johnstone (cstother@yahoo.com)
Shona Waddell (on 2021, off 2024)
Mark Bancroft (on 2021, off 2024)
Lesley Shepherd (on 2022, off 2025)
Angela King (on 2022, off 2025)

Co-opted member

Rhona Nataraja (on 2022)

DAPA Mail box - dapa.dollaracademy@gmail.com

